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<b>Document Owner</b>	Kath Barclay		
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## Admissions Policy

The Bridge School Malvern accepts new pupils for intake in Years 7, 8 and 9. No pupils will be accepted for intake in YR10s or 11 due to the preparation in progressing to Post 16 options. The Bridge is located on two sites based outside Malvern, one near Hanley Swan and one in Barnard's Green, Malvern. The site at Barnard's Green accepts children from year 12 only.

Applicants must meet at least one of the following criteria:

1. Have an Education Health Care Plan (EHCP) with the Bridge as the named school.
2. Have funding agreed by the local authority (LA) SEND Department.
3. Have private funding, or alternative funding via the children in care system.

All applicants must have travel arrangements and funding in place.

### Catchment Area

There is no formal catchment area, however parents and carers will want to carefully consider how children will travel in, how the journey will be funded, and how their child will cope with the journey.

### How to Apply

Parents who wish to name the Bridge as their preferred school on their child's EHCP are welcome to visit. Parents can do this at any time of year. We accept in-year admissions, provided a place is available in the relevant year group. Parents should liaise with the LA SEND caseworker to enquire if funding is available. Social workers and children's workers who wish to refer a child and who have alternative funding arrangements in place can contact the school directly. Likewise, parents who wish to self finance need to contact the school directly.

There is a formal process for LA SEND pupils. A formal consultation is sent to the Bridge. All applications are looked at to ensure needs can be met. A response is sent to the LA which states whether the pupil's needs can be met and whether a place is offered. The Bridge retains the right to refuse admission to applications if they feel they are not able to meet the child's social, emotional, learning or medical needs, or who they feel may not

fit socially or emotionally with the existing pupil body. The welfare and needs of existing pupils will always take precedence over those of new applicants.

### **Sixth Form Admissions**

We welcome pupils from YR12 into the Bridge Business Centre in Barnard's Green, Malvern. They may have attended other schools prior to that. The entry criteria are the same as those for the school (see above).

### **Transitions**

Pupil's needs will be considered on an individual basis and a transition programme agreed, which takes into account their levels of confidence and past experiences, with the parents/carers and the referring authority.

Pupil details for in-year admissions are submitted to the Local Authority via the Children's Services Portal.